



RENTON	2900 N.E. 10 th St.
HOUSING	Renton, WA 98056
AUTHORITY	425.226.1850

SMOKING POLICY

All of these terms and provisions appearing in the Smoking Policy are specifically made a part of the Dwelling Lease in force at the property known as _____ . This policy will be in effect and enforced on **June 1st 2014**.

SCOPE: This policy applies to any and all persons entering Renton Housing Authority (RHA) properties including RHA residents, their guests and visitors, RHA contractors, and RHA employees.

POLICY:

1. Smoking is prohibited in all RHA facilities, units, and interior and *exterior* common areas and entrances.
2. Smoking will only be permitted at least 25 feet from any air intake including, windows, doors and ventilation.
3. "Common areas" are defined as areas that are open to the public, including but not limited to entryways, community patios or balconies, roof terraces, lobbies, hallways, elevators, management offices, public restrooms, community rooms, community kitchens, parking garages and carports, and any other area of the building that is accessible to employees, residents and guests.
4. Although smoking is prohibited in all interior parts of the community, there is no guarantee of any kind that your apartment or apartment community is smoke free. Enforcement of the smoking policy is a community effort and requires your cooperation to maintain a healthy environment.
5. Compliance with this Smoking Policy and its enforcement will ensue in the following order:
 - 1st Violation – Staff will visit the resident after a 48 hour notice and document whether or not there are signs of smoking. A first warning letter will be sent and kept on file.
 - 2nd Violation – A staff visit after 48 hour notice and a second warning letter will be sent as well as a referral to the Resident Outreach Coordinator. An inspection of the residential unit will occur and 30 day follow-up may be required.
 - 3rd Violation – The third violation will result in a "10 Day Compliance Notice." After 10 days, an inspection of the residential unit will occur following a 48 hour notice of inspection. A follow up referral to the Resident Outreach Coordinator will be made.
 - Instances of continued violation will result in progressively escalated lease enforcement actions up to and including eviction.





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***Note:** This policy is an agreement between the head of household (spouse and all other a parties to the Lease) and the Renton Housing Authority and needs to be signed as an Addendum to the Lease.*

As head of household, I have read the Smoking Policy and agree to fully abide by its provisions. I understand that failure to comply with any part of this addendum is cause for termination of my Lease. I have received a copy of this policy.

RESIDENT(S)

RENTON HOUSING AUTHORITY

Head of Household *(please print)*

Manager *(Signature)*

Date

Head of Household *(Signature)* **Date**

Unit No.

Other Adult Over 18 Years of Age *(please print)*

Other Adult Over 18 Years of Age *(please print)*

Other Adult Over 18 Years of Age *(please print)*

